

**Mansfield Township Board of Education
Minutes Regular Meeting
May 22, 2008**

Call to Order

Mr. Stabile opened the May 22, 2008 Regular Meeting of the Mansfield Township Board of Education at 7:35 p.m. with the following statement:

In accordance with the New Jersey Open Public Meetings Law, the time, date, and location of this meeting was sent to the Star-Gazette and Express-Times, April 26, 2008 was posted in the municipal building and the school lobby, and is on file with the Township Clerk.

Roll Call

Present: Mr. Jeff Stabile
Mr. Richard Young
Mr. John Bell
Ms. Barbara Curto
Ms. Tracey Janowski
Mr. Kenneth Polakowski
Ms. Kari Reyes
Mr. Russell Uhrig

Absent: Ms. Diane Margolin

Dr. Rita Seipp, Mr. Kemp, Ms. Roszkowski and no community and/or staff members were present.

Communications

Ms. Roszkowski read the following letters:

- 1. Christina Birmingham requested a 12-week FMLA leave commencing on September 4, 2008 and ending on November 21, 2008. **C. Birmingham
FMLA**
- 2. Rana Chupak tendered her letter of resignation. She is currently on child rearing leave and will not be returning September 1, 2008 as she had originally intended. **R. Chupak
Resignation**

Administrative Report

Dr. Seipp's report included the following:

- 1. The Spring Concert was wonderful. Kudos to all the teachers! **Spring Concert**
- 2. Kindergarten orientation went very well. We currently have 97 students registered for our September opening and expect more registrations as the summer progresses. **Kindergarten
Orientation**

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| 3. | Newsletters, sent home to Board Members, contain dates of functions at the school. All are welcome to attend any of the functions mentioned in the newsletters. | Open Invitation |
| 4. | Graduation will be on June 18, 2008 at 7 p.m. A special section will be set up for Board Members. Mr. Stabile was invited to speak at Commencement exercises. | Graduation |
| 5. | Letters are coming in from parents at our request for their choice of teacher for their children. We have over 250 letters to date from parents. | Requests from Parents |
| 6. | On June 6, our 6 th graders will be going to Dorney Park and will have their Lock-In that evening. | |
| 7. | The annual Awards Assembly will be held on June 12. Mr. Kemp will be taking care of the entire program. | Annual Awards Ceremony |
| 8. | Field Day is scheduled for June 17. The last day of school will be held on June 19. The 6 th graders will be “clapped out” at bus dismissal. | Field Day |

Public Participation

None

Consent Agenda

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| 1. | MOTION by Mr. Bell, second by Ms. Reyes (with abstentions noted) and carried by majority vote that the Board of Education approve the minutes of the following meeting: | Minutes Approval |
| | <ul style="list-style-type: none"> • May 8, 2008 Work Session Meeting; • May 8, 2008 Executive Session. | |

**Approval Agenda
Personnel**

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| 1. | MOTION by Mr. Young, second by Ms. Reyes and carried by unanimous vote that the Board approve a non-tenured contract for Dawn Gizis (P/T Computer Teacher and P/T BSI Teacher), effective September 1, 2008 through June 30, 2009, Step 1, MA+15, \$46,815, as recommended by the Superintendent. | D. GIZIS
NON-TENURED
08/09
CONTRACT |
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- | | |
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| <p>2. MOTION by Mr. Young, second by Ms. Reyes and carried by unanimous vote that the Board approve Peggy McDonough as a 15-hour per week Library Aide, effective September 1, 2008 through June 30, 2009, at an annual contract rate of \$5,400, as recommended by the Superintendent.</p> | <p>P.
MCDONOUGH
LIBRARY AIDE</p> |
| <p>3. MOTION by Mr. Young, second by Ms. Reyes and carried by unanimous vote that the Board approve Christina Birmingham’s request for a 12-week FMLA leave commencing on September 4, 2008 and ending on November 21, 2008, as recommended by the Superintendent.</p> | <p>C.
BIRMINGHAM
LOA</p> |
| <p>4. MOTION by Mr. Young, second by Ms. Reyes and carried by unanimous vote that the Board approve J. Finkle as a substitute teacher, Criminal History check completed, as recommended by the Superintendent.</p> | <p>J. FINKLE
SUB TEACHER</p> |
| <p>5. MOTION by Mr. Young, second by Ms. Reyes and carried by unanimous vote that the Board approve K. Shisler as a substitute secretary, Criminal History check completed, as recommended by the Superintendent.</p> | <p>K. SHISLER
SUB
SECRETARY</p> |
| <p>6. MOTION by Mr. Young, second by Ms. Reyes and carried by unanimous vote that the Board approve E. Gibson as a substitute teacher, Criminal History check completed, as recommended by the Superintendent.</p> | <p>E. GIBSON
SUB TEACHER</p> |
| <p>7. MOTION by Mr. Young, second by Ms. Reyes and carried by unanimous vote that the Board accept Rana Chupak’s resignation effective April 25, 2008.</p> | <p>R. CHUPAK
RESIGNATION</p> |

**Approval Agenda
Curriculum/Policy/Facilities**

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| <p>1. MOTION by Ms. Janowski, second by Mr. Bell and carried by unanimous vote that the Board approve the use and payment of/for one of the custodial staff members for the 6th grade lock-in scheduled for June 6, 2008 into the morning of June 7, 2008.</p> | <p>6TH GRADE
LOCK IN</p> |
| <p>2. MOTION by Ms. Janowski, second by Mr. Bell and carried by unanimous vote that the Board designate Thursday, June 19, 2008 as the final day of the school year.</p> | <p>FINAL DAY
OF SCHOOL</p> |
| <p>3. MOTION by Ms. Janowski, second by Mr. Bell and carried by unanimous vote that the Board designate Wednesday, June 18, 2008 as Sixth Grade Promotion at 7 p.m.</p> | <p>6TH GRADE
PROMOTION</p> |
| <p>4. MOTION by Ms. Janowski, second by Mr. Bell and carried by unanimous vote that the Board approve revisions to the following policy:</p> | <p>POLICY
REVISION</p> |

- 9250 *Expenses and Reimbursements*

**Approval Agenda
Finance**

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| 1. | MOTION by Ms. Reyes, second by Mr. Bell and carried by unanimous vote that the Board approve the monthly financial reports as of March 31, 2008 with a balance of \$1,460,310.28. | Secretary
Treasurer's
Reports |
| 2. | MOTION by Ms. Reyes, second by Mr. Bell and carried by unanimous roll call vote that the Board hereby resolve that after review of the Secretary's Monthly Financial Report (appropriations section) and consultation of the appropriate district officials, this Board of Education certifies that no major account or fund has been over expended in violation of NJAC 6A:23-2.11(c)3 for the month of March 31, 2008 with a balance of \$1,460,310.28. | Certification |
| 3. | MOTION by Ms. Reyes, second by Mr. Bell and carried by unanimous vote that the Board approve the following bills list: <ul style="list-style-type: none"> • April 25, 2008 to April 30, 2008 in the amount of \$279,934.23; • May 1 to May 22, 2008 in the amount of \$495,440.64. | Bills Lists |
| 4. | MOTION by Ms. Reyes, second by Mr. Bell and carried by unanimous vote that the Board approve mileage reimbursements at the IRS rate in existence at the time of travel and attendance at workshops as per attached report dated May 22, 2008. | Travel |
| 5. | MOTION by Ms. Reyes, second by Mr. Bell and carried by unanimous vote that the Board approve the following transfers: <ul style="list-style-type: none"> • Fund 10 \$58,948.00 | Transfers |
| 6. | MOTION by Ms. Reyes, second by Mr. Bell and carried by unanimous vote that the Board appropriate \$45,000 from Fund Free Balance to Fund 30 to complete the windows project. | Fund Free
Balance
Transfer |

Public Participation

None

Discussion

Mr. Kemp came before the board to give an update on his findings with regard to the tanks found on the property and whether the tanks are really on the school's property or the town's. Maser Consulting told Mr. Kemp it was difficult to determine whether the tanks were on the school's property or not – even after overlaying and examining the survey map and aerial photo. Mr. Kemp had been in touch with the township clerk to see if we could

Land Update

Executive Session

- 1. **MOTION by Mr. Young, second by Mr. Bell** and carried by unanimous vote that the Board approve the following Resolution:

WHEREAS, the Board must consider matter(s) involving personnel and individual privacy the disclosure of which could constitute an unwarranted invasion of privacy; and

WHEREAS, the deliberation of such considerations may be held in private under the provisions of the Open Public Meeting Act;

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session to discuss the above-mentioned matter(s) to the exclusion of all others. If an action results, it will be taken following re-entry into regular session.

(Time: 8:28 p.m.)

- 2. **MOTION by Mr. Bell, second by Ms. Curto** and carried by unanimous vote that the Board return to Regular Session. (9:10 p.m.).
- 3. **MOTION by Mr. Bell, second by Ms. Reyes** and motion failed by a tied vote that the Board advertise for a Superintendent's position.
- 4. **MOTION by Mr. Polakowski, second by Ms. Curto** and carried by a 5 to 3 vote [Yay: J. Stabile, R. Young, T. Janowski, K. Polakowski, K. Reyes. Nay: J. Bell, B. Curto, R. Uhrig] that the Board advertise for an Interim Superintendent's position.

Reconvene to Public Session

Advertisement

Advertisement

Discussion

- 1. Mr. Kemp took Ms. Janowski and Mr. Uhrig to the parcel of land being donated by the Township to the Board. They both thought it was a nice piece of property. They saw the oil tanks that were mentioned at the last meeting. Removal of the two abandoned oil tanks was discussed.

Land

2. Mr. Stabile asked Ms. Roszkowski if she knew what the school's total consumption of electricity was per year. She did not know and would give Mr. Stabile the information requested once it was researched.

Solar Energy

Discussion was had to having solar panels installed on the rooftop to not only pay for the school's consumption, but to also sell excess electricity generated to those close by.

Adjournment

MOTION by Ms. Curto, seconded by Mr. Bell and carried by all ayes that the May 22, 2008 Regular Meeting be adjourned. (9:21 p.m.)

Respectfully submitted,

Mary E. Roszkowski
SBA/Board Secretary

Rich Young
Vice President