

**MANSFIELD TOWNSHIP BOARD OF EDUCATION
WORK SESSION MEETING MINUTES
SEPTEMBER 10, 2009**

CALL TO ORDER

Mr. Stabile opened the September 10, 2009 Work Session Meeting of the Mansfield Township Board of Education at 7:02 p.m. with the following statement:

In accordance with the New Jersey Open Public Meetings Law, the time, date, and location of this meeting was sent to the Star-Gazette and Express-Times, May 6, 2009, was posted in the municipal building and the school lobby, and is on file with the Township Clerk.

ROLL CALL

Present: Mr. Jeff Stabile
Dr. Clancy
Ms. Tracey Janowski
Mr. Kenneth Polakowski
Ms. Karri Sienna-Reyes
Mr. Russell Uhrig

Absent: Ms. Barbara Curto
Mr. John Bell
Mr. Richard Young

Also present were: Mr. Kemp, Mr. Melitsky, and Ms. Roszkowski.
Community: Five community and/or staff members were present.

COMMUNICATIONS

None

ADMINISTRATIVE REPORT

Mr. Kemp reported the following:

1. Back to school nights are scheduled for September 16 and 17 from 7-9 p.m. Mrs. Colleen Hurley and Mrs. Terry Clancy will be manning a table with H1N1 information. John and I will be available to parents from 8 to 9 p.m. on both evenings. **BACK TO SCHOOL NIGHTS**

2. "I went on line and saw that my Standard Certificate was issued on September 8, 2009." **STANDARD CERTIFICATE ISSUED**

Mr. Kemp was congratulated on his attaining of a Superintendent's certificate.

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|----|---|------------------------------|
| 3. | Positive feedback and comments were received regarding opening the school for students to visit their classrooms before the school was officially opened. | POSITIVE
FEEDBACK |
| 4. | We had a great opening day. We have a few bus issues and are working on ironing out various issues as they present themselves. | GREAT OPENING
DAY |

CONSENT AGENDA

MOTION by Mr. Polakowski, second by Ms. Reyes and carried by majority vote [with Mr. Uhrig abstaining] that the Board approve the minutes of the following meeting: **Minutes**

- August 27, 2009, Regular Meeting;
- August 27, 2009, Executive Session.

APPROVAL AGENDA PERSONNEL

- | | | |
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| 1. | <i>MOTION by Mr. Polakowski, second by Ms. Reyes</i> and carried by unanimous vote that the Board approve three additional summer CST days for Faye Collins at a per diem rate of \$192.06, as recommended by the Superintendent. | Additional CST
Days |
| 2. | <i>MOTION by Mr. Polakowski, second by Ms. Reyes</i> and carried by unanimous vote that the Board amend the teachers' 2009/2010 calendar to include Martin Luther Day as a holiday, as recommended by the Superintendent. | Adjustment to
Calendar |
| 3. | <i>MOTION by Mr. Polakowski, second by Ms. Reyes</i> and carried by unanimous vote that the Board approve the following personnel to share a position of "greeter" for the After Care School Program at a rate of \$10 per hour, effective September 3, 2009, and to coincide with the last day the After School Program finishes in June 2010, as recommended by the Superintendent: | Greeters
Appointed |
| | <ul style="list-style-type: none"> • Kathy Montgomery • Rita Riotto | |
| 4. | <i>MOTION by Mr. Polakowski, second by Ms. Reyes</i> and carried by unanimous vote that the Board amend Marlene Fontana's 2009-2010 salary from B15-4, \$45,295, to M4, \$47,145, as recommended by the Superintendent. | M. Fontana
Salary
Adjustment |

Note: Ms. Fontana completed the required 30 semester hours of required courses in the Master in the Art of Teaching on August 22, 2009.

5. ***MOTION by Mr. Polakowski, second by Ms. Reyes*** and carried by unanimous vote that the Board approve the following personnel to be paid a portion of their 2009/2010 salary out of NCLB funds, as recommended by the Superintendent: **Title I and II-A Salaries**
- Pam Booser, Title I: \$19,500
 - MaryAngela Mika, Title I: \$19,500
 - Brenda Sams, Title I: \$19,500
 - Brenda Sams, Title IIA, CSR: \$21,000

APPROVAL AGENDA CURRICULUM/POLICY/FACILITIES

1. ***MOTION by Mr. Polakowski, second by Ms. Reyes*** and carried by unanimous vote that the Board approve the use of 13 classrooms and the All Purpose Room by St. Theodore's Catholic Parish on Monday nights, from September 2009, through May 2010, at no rental charge per Board Policy 1330 and Board Regulation 1330-R, as recommended by the Superintendent. **Facility Use Approval**
2. ***MOTION by Mr. Polakowski, second by Ms. Reyes*** and carried by unanimous vote that the Board approve the "Pandemic Influenza Plan" as presented. **Pandemic Influenza Plan**

APPROVAL AGENDA FINANCE

- 1 ***MOTION by Ms. Reyes, second by Mr. Polakowski*** and carried by unanimous vote that the Board approve the following bills lists: **Bills List**
- August 28, 2009, to August 31, 2009, in the amount of \$79,205.07.
 - September 1, 2009, to September 10, 2009, in the amount of \$124,685.26.
2. ***MOTION by Ms. Reyes, second by Mr. Polakowski*** and carried by unanimous vote that the Board approve a contract between the State of NJ and the Mansfield Township Board of Education, for the 2009-10 school year, for the reimbursement of MD's educational **Contract w/State for Reimbursement of Tuition and**

expenses as follows:

- Stepping Stone School: \$221.47 per day;
 - Transportation: \$73.50 per day (may be adjusted up or down depending on how many students are on the route/bus.).
3. **MOTION by Ms. Reyes, second by Mr. Polakowski** and carried by unanimous vote that the Board approve a contract with Children's Therapy Services, Inc., effective September 4, 2009 through June, 2010, to provide physical therapy services at a rate of \$85 per hour. **Children's Therapy Services**
 4. **MOTION by Ms. Reyes, second by Mr. Polakowski** and carried by unanimous vote that the Board approve the amendment to the 2009/2010 budget to include Fund 16 and Fund 17 accounts to track ARRA budgetary expenses. **Funds 16 & 17**
 5. **MOTION by Ms. Reyes, second by Mr. Uhrig** and carried by unanimous vote that the Board approve the September 10, 2009, Travel Requests. **Travel Requests**
 6. **MOTION by Ms. Reyes, second by Mr. Uhrig** and carried by majority vote [Mr. Stabile voted "No"] that the Board approve a two-year contract with E-Rate Exchange to prepare USAC/SLD E-rate Application to request funding for Telecommunication and Internet Access services at a cost of \$1,250 per year. **E-Rate Consultant**
 7. **MOTION by Ms. Reyes, second by Mr. Uhrig** and carried by unanimous vote that the Board set the allowable maximum of transfer of funds by the Business Administrator at \$2.5 million. **Maximum Transfer of Funds Set**

PUBLIC PARTICIPATION

Miss Richardi welcomed everyone back.

Welcome Back

DISCUSSION

Mr. Stabile brought in the text of President Obama's address to the schoolchildren of the United States. Copies were made available to anyone who wanted same.

Copies of President's Speech

ADJOURNMENT

With nothing further business to discuss, the September 10, 2009 Work Session ended at 7:25 p.m. on *motion by Mr. Uhrig, seconded by Ms. Reyes* and carried by unanimous vote.

Respectfully submitted,

Mary E. Roszkowski
SBA/Board Secretary

Mr. Young
Vice President