

**MANSFIELD TOWNSHIP BOARD OF EDUCATION
WORK SESSION MEETING MINUTES
SEPTEMBER 9, 2010**

CALL TO ORDER

Mr. Bell opened the September 9, 2010 Work Session Meeting of the Mansfield Township Board of Education at 7:38 p.m. with the following statement:

In accordance with the New Jersey Open Public Meetings Law, the time, date, and location of this meeting was sent to the Star-Gazette and Express-Times, May 4, 2010, was posted in the municipal building and the school lobby, and is on file with the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mr. John Bell Ms. Karri Sienna-Reyes Mr. Tim Barlow Dr. Clancy Ms. Barbara Curto Ms. Tracey Janowski Mr. Russell Uhrig Mr. Richard Young	Absent: Mr. Jeff Stabile
--	--------------------------

Also present were: Mr. Kemp, Mr. Melitsky, and Ms. Roszkowski.
 Community: Approximately five community and/or staff members were present.

COMMUNICATIONS

The following letter was read:

- | | |
|---|------------------------------------|
| 1. Ms. Karen Pezzolla's request to be released from her "teaching contract effective October 1, 2010," as she was offered a full-time position in another district. | K. PEZZOLLA
RESIGNATION |
|---|------------------------------------|

ADMINISTRATIVE REPORT

Mr. Kemp reported the following:

- | | |
|--|---------------------------------|
| 1. We had a very positive opening of a new school year. The building looks great. Special thanks to Mr. Wanous and the custodians for their hard work over the summer. | BUILDING LOOKS
GREAT |
|--|---------------------------------|

- | | | |
|----|---|---|
| 2. | A large amount of parents and students attended “Open House” to preview the classrooms and meet their teacher to alleviate anxieties associated to the first day of school. | OPEN HOUSE |
| 3. | Bus issues are being worked out as they present themselves. It usually takes a week or so to tweak the routes. | TRANSPORTATION |
| 4. | There are 690 students enrolled currently. | ENROLLMENT |
| 5. | We received our permanent Certificate of Occupancy today. The windows project has been completed. | WINDOWS PROJECT |
| 6. | The AYP (Annual Yearly Progress) letter was received. It put us on the warning list. If this happens again the following year, we will have to offer after school programs to remediate deficiencies. Over the last six years, we have been on both the warning list and the hold list. Once the corrected reports are received from the state, we will be looking at where our problems are and will be correcting same. | ANNUAL YEARLY PROGRESS |
| 7. | As of October 1, weekly newsletters will be sent home electronically over the Honeywell system. We will have copies of the newsletters available in the Visitors Center for parents who do not have access to computers. A hard copy of the items required to be sent home will be sent home with the students. | ELECTRONIC TRANSMISSION OF WEEKLY NEWSLETTER |

CONSENT AGENDA

MOTION by Mr. Barlow, second by Ms. Janowski and carried by majority vote [with Messrs. Uhrig, Young and Ms. Curto abstaining] that the Board approve the minutes of the following meeting:

Minutes

- August 26, 2010, Regular Meeting.

APPROVAL AGENDA PERSONNEL

- | | | |
|----|--|-----------------------------------|
| 1. | <i>MOTION by Mr. Young, second by Ms. Janowski</i> and carried by unanimous vote that the Board approve the following personnel to share a position of “greeter” for the After Care School Program at a rate of \$10 per hour, effective September 7, 2010, and to coincide with the last day the | After School Care Greeters |
|----|--|-----------------------------------|

After School Program which finishes in June 2011, as recommended by the Superintendent:

- Kathy Montgomery
- Rita Riotto

2. **MOTION by Mr. Young, second by Ms. Janowski** and carried by unanimous vote that the Board approve amendments to the following 2010/2011 contracts, as recommended by the Superintendent:

**Salary
Adjustments**

- Kristin Baker, B+15-10/B+15-11, \$57,863 (no longevity);
- Robin Iaione, B+15-5/B+15-6, \$45,508 (no longevity);
- Theresa Lloyd, \$14,234.

3. **MOTION by Mr. Young, second by Ms. Janowski** and carried by unanimous vote that the Board approve Karen Pezzolla's resignation effective October 1, 2010, with regret.

**K. Pezzolla
Resignation**

Note: Karen Pezzolla is the district's Reading Specialist.

**APPROVAL AGENDA
POLICY/CURRICULUM/FACILITIES**

- 1 **MOTION by Ms. Curto, second by Ms. Janowski** and carried by majority vote [with Mr. Uhrig voting "No"] that the Board approve the use of 13 classrooms and the All Purpose Room by St. Theodore's Catholic Parish on Monday nights (starting September 20, 2010), from September 2010, through May 2011, at no rental charge per Board Policy 1330 and Board Regulation 1330-R, as recommended by the Superintendent.

**Use of School
Building**

**APPROVAL AGENDA
FINANCE**

- 1 **MOTION by Ms. Reyes, second by Ms. Janowski** and carried by unanimous vote that the Board approve the following bills lists:

Bills List

- August 27, 2010, to August 31, 2010, in the amount of \$71,087.13;
- September 1, 2010, to September 9, 2010, in the amount of \$245,954.10.

2. **MOTION by Ms. Reyes, second by Ms. Janowski** and carried by unanimous vote that the Board approve the following payments to Panoramic Windows and Doors, as certified by the architect:

**Panoramic
Windows
Payment**

- Payment #3 in the amount of \$100,700
- Payment #4 in the amount of \$100,652.50

3. **MOTION by Ms. Reyes, second by Ms. Janowski** and carried by unanimous vote that the Board approve a special education tuition contract with Lake Drive School for SM, for the 2010/2011 school year at a cost of \$62,350.00. **Special Ed Placement**

4. **MOTION by Ms. Reyes, second by Ms. Janowski** and carried by unanimous vote that the Board accept a special education tuition student from the Hope School District effective September 1, 2010, through June 30, 2011, at the following tuition rate: **Special Ed Contract w/Hope School District**

• Base Tuition	\$18,500
• Speech: 90 minutes/week	3,299
• OT: 90 minutes/week	3,217
• Nursing: 75 minutes/week	<u>2,252</u>
Total Tuition from Hope District	<u>\$27,268</u>

5. **MOTION by Ms. Reyes, second by Ms. Janowski** and carried by unanimous vote that the Board approve Workshops/Travel per the September 9, 2010, Report/Request. **Workshop Approval**

6. **MOTION by Ms. Reyes, second by Ms. Janowski** and carried by unanimous vote that the Board approve a first year contract with Dowling Food Service Management Company which shall begin on September 1, 2010, and terminate on June 30, 2011, (Year 1 of contract) as follows: **Dowling Food Service Contract**

- Management fee (flat fee) of \$9,100; and
- A guaranteed profit of \$8,000.00 contingent on the proposed pricing structure; state and federal subsidies are at least equal to 2009-2010 levels; USDA donated commodities offered are at least equal to 2009-2010 levels; the proposal staffing schedules are adopted; equipment repairs and purchases will be paid by the Local Education Agency; enrollment and average daily attendance will be at least equal to 2009-2010 levels; Dowling Food Service Management Inc. will be held harmless in the event of a work stoppage within the district; The Local Education Agency and the Food Service Management Company must mutually agree upon any changes in staffing, wages and benefits; The proposal sample menu or similar is utilized. There will be no limitations on the sale of a la carte items, except that they meet State and District Nutrition Policies;

Cost of food and supplies based on April 2010, CPI. If the cost of goods rises above this percentage, Dowling reserves the right to negotiate a mutually acceptable solution to Dowling and the District.

Note: This was approved at the 6/24/2010 meeting; however, when the contract arrived, the guaranteed profit went up by approximately \$36. This resolution has to match exactly to the contract in order for the Child Nutrition Program to be approved.

DISCUSSION AGENDA

Ms. Clancy stated that she would be interested in observing the Novartis Flue Clinic being held in October. She stated that it is a relatively new program and that only nine schools are participating.

Flu Clinic

PUBLIC PARTICIPATION

1. Mr. Roy Smith inquired about the Hope School tuition, bussing, and longevity. His questions were answered.
2. Mrs. Kearney said that she loves the beginning of the school year since Mr. Kemp has been here – music and balloons welcome the children and staff back. She also felt that the “meet your teacher” day was beneficial in easing the students back to school. Mrs. Kearney stated that we have to let our taxpayers know that most of us go above and beyond.

Tuition

School Opening

ADJOURNMENT

With no further business to discuss, the September 9, 2010, Work Session ended at 8:24 p.m. on *motion by Ms. Curto, seconded by Mr. Barlow* and carried by unanimous vote.

Respectfully submitted,

Mary E. Roszkowski
SBA/Board Secretary

Karrie Reyes
Vice President