Mansfield Township Board of Education
Minutes Regular Meeting
December 9, 2010

Call to Order

Mr. Bell opened the December 9, 2010, Regular Meeting of the Mansfield Township Board of Education at 7:34 p.m. with the following statement:

> In accordance with the New Jersey Open Public Meetings Law, the time, date, and location of this meeting was sent to the Star-Gazette and Express-Times, May 4, 2010, was posted in the municipal building and the school lobby, and is on file with the Township Clerk.

Pledge of Allegiance

Roll Call

Present: Mr. John Bell
Mr. Tim Barlow
Dr. Clancy
Ms. Barbara Curto
Ms. Tracey Janowski
Ms. Karri Sienna-Reyes (arrived 7:35)
Mr. Jeff Stabile
Mr. Russell Uhrig
Mr. Richard Young

Absent:

Also Present: Mr. Kemp, Mr. Melitsky, Ms. Roszkowski
Community: Six community and/or staff members were present.

Executive Session

1. ***MOTION* by Mr. Young, second by Ms. Janowski** and carried by unanimous vote that the Board approve the following Resolution:

   WHEREAS, the Board must consider matter(s) involving pending or anticipated litigation, the disclosure of which could constitute an unwarranted invasion of privacy; and

   WHEREAS, the deliberation of such considerations may be held in private under the provisions of the Open Public Meeting Act;

   THEREFORE BE IT RESOLVED, that the Board adjourn to executive session to discuss the above-mentioned matter(s) to the exclusion of all others. No action will be taken. (7:36 p.m.)

2. ***MOTION* by Ms. Clancy, second by Mr. Barlow** and carried by unanimous vote that the Board return to Regular Session. (7:53 p.m.) **Reconvene to Public Session**

Special Presentation

Mr. Melitsky gave an overview of test scores achieved by students giving comparative data from previous years. **Test Results**

Questions were answered with regard to the data presented.

Communications

The following letters were read:

1. Ms. Lisa A. Laureys, RoNetco Supermarkets Office Services Supervisor, enclosed a $25 Shop Rite gift card "to be put towards the purchase of items needed for the experiments." **Shop Rite Donation**

2. Mr. H. Felker's letter to the Board requesting an extension of his unpaid leave of absence until January 20, 2011, at which time he expects that his doctor will release him so that he could return to work. **H. Felker Request for Unpaid LOA**

Administrative Report

Mr. Kemp reported on the status of the following items:

1. The Winter Concert will be held on Thursday, December 16, 2010. All are invited to attend. **Winter Concert**

2. Six hundred eighty-eight (688) students are currently enrolled. **Enrollment**

3. The shared curriculum coordinator has been working on revising the curriculum for the districts. We will have the Board approve these and enter the dates of approvals. **Curriculum**

4. Eight state auditors were scheduled to come in on November 16, 17, and 18. All eight auditors came in on the first day. Only four came the following day and left at noon. We asked why/how we were chosen for the audit. The auditors could not tell us how the selection process worked and were wondering the same thing. We had a few recommendations. However, they said that we were better than most schools. This was a good learning experience as we were able to get good guidance on how to run our grant programs. This went from a scary experience to a rewarding experience. **ARRA Audit**

5. Last spring, we were told that the district would receive a 7.65% FICA rebate if the teachers took a pay freeze. Guidance came out this week on how to file the paperwork to receive that rebate – we may not be eligible for the rebate and may be in for a fight. **FICA Grant**

Public Participation

None

Consent Agenda

1. ***MOTION* by Mr. Barlow, second by Ms. Janowski** and carried by majority vote [with Messrs. Stabile and Young, Ms. Clancy and Ms. Reyes abstaining] that the Board of Education approve the minutes of the following meeting: **Minutes**

   - November 11, 2010, Regular Meeting

Approval Agenda
Personnel

1. ***MOTION* by Ms. Curto, second by Ms. Janowski** and carried by unanimous vote that the Board of Education approve Mr. Felker's request for an extension of unpaid leave of absence until January 20, 2011. **H. Felker Unpaid LOA**

2. ***MOTION* by Ms. Curto, second by Ms. Janowski** and carried by unanimous vote that the Board of Education approve an additional one-half day per week contract for the following personnel, effective February 1, 2011, through June 30, 2011, as recommended by the Superintendent: **Additional Half Day**

Staff Member	Cost for Half Day
• Millie Corcoran	$3,138.00
• Sandy Havrisko	$3,630.00
• Kathleen Mattison	$3,639.00

Approval Agenda
Finance

1. ***MOTION* by Ms. Reyes, second by Ms. Janowski** and carried by unanimous vote that the Board of Education approve the following bills lists: **Bills List**

   - November 12 to 30, 2010, bills list in the amount of $527,143.47; and

- December 1 to December 9, 2010, bills list in the amount of $251,569.30.

2. ***MOTION* by Ms. Reyes, second by Ms. Janowski** and carried by unanimous vote that the Board of Education accept the following gifts/donations from the PTA: **PTA Donation**

   - 10 HP Data Cartridges - $280.00
   - Memory, 4 Hard Drives - $3,687.00
   - 3 removable Hard Drives - $400.08
   - 10 Airport Extreme (for wireless access) - $1,590.00
   - Consultant to configure 10 Airport Routers - $100

3. ***MOTION* by Ms. Reyes, second by Ms. Janowski** and carried by unanimous vote that the Board of Education accept a Gift Card from Shop Rite in the amount of $25 to help defray costs of purchasing materials for the Science Lab. **Shop Rite Donation**

4. ***MOTION* by Ms. Reyes, second by Ms. Janowski** and carried by unanimous roll call vote that the Board of Education approve the Treasurer's and Secretary's monthly financial reports as of October 31, 2010, with a balance of $963,967.85. **Secretary/ Treasurer's Reports**

5. ***MOTION* by Ms. Reyes, second by Ms. Janowski** and carried by unanimous vote that the Board of Education adopt the following resolution: **Certification**

   Resolve that after review of the Secretary's Monthly Financial Report (appropriations section) and consultation of the appropriate district officials, this Board of Education certifies that no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b) for the month ended October 31, 2010, with a balance of $963,967.85.

6. ***MOTION* by Ms. Reyes, second by Ms. Janowski** and carried by unanimous vote that the Board of Education approve transfers per the December 9, 2010, Report for the following: **Transfers**

   - Fund 20: $28,892
   - Fund 20: $ 7,331

Discussion

The effectiveness of the library was discussed. Mr. Kemp said that the librarian could use more time to put books away. **Library**

Public Participation

Contracts

Ms. McPhillips inquired why contracts did not run until the end of the 2012 school year for the three staff members. Staffing contracts are issued by school year for teaching staff.

Adjournment

***MOTION* by Ms. Curto, seconded by Mr. Barlow** and carried by all ayes that the December 9, 2010, Regular Meeting be adjourned.

(8:25 p.m.)

Respectfully submitted,

Mary E. Roszkowski
SBA/Board Secretary

Karri Reyes
Vice President