

**MANSFIELD TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
AUGUST 25, 2011**

CALL TO ORDER

Mr. Uhrig opened the August 25, 2011 Regular Meeting of the Mansfield Township Board of Education at 7:36 p.m. with the following statement:

In accordance with the New Jersey Open Public Meetings Law, the time, date, and location of this meeting was sent to the Star-Gazette and Express-Times, May 20, 2011, was posted in the municipal building and the school lobby, and is on file with the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mr. Russell Uhrig
Ms. Karri Sienna-Reyes
Mr. John Bell
Ms. Barbara Curto
Ms. Tracey Janowski
Mr. Jason Winch

Absent: Mr. Tim Barlow
Dr. Clancy
Mr. Jeff Stabile

Also present were: Mr. Kemp, Mr. Melitsky and Ms. Roszkowski.
Community: Two community and/or staff members were present.

Communications

None

ADMINISTRATIVE REPORT

Mr. Kemp reported the following:

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| 1. The custodial staff has done a wonderful job of readying the school for opening day. | BUILDING |
| 2. Approximately 100 people attended the New Family Orientation program. | NEW FAMILY ORIENTATION |
| 3. A copy of a letter to staff has been placed in your folder to read at your leisure. | STAFF LETTER |

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| 4. | The district has met Annual Yearly Progress (AYP). Language Arts jumped from 59 to 79. There were only two elementary schools in the cluster that met AYP. | ANNUAL YEARLY
PROGRESS |
| 5. | On August 15, 2011, there was a Planning Board meeting regarding the conversion of an age-restricted community to one that is not restricted. There are 159 units being proposed with 32 apartments (16 apartments will be dedicated to low income housing). The developer said that they anticipated 75 school age children in that development. | PLANNING BOARD
MEETING |
| | The developer’s application was found to be incomplete and was asked to return with additional information at the next Planning Board meeting scheduled for September 19, 2011, at 7:30 p.m. | |
| 6. | An application for a lighting rebate was filed earlier this summer. We cannot proceed with the lighting upgrades until we have an approved rebate form in hand. We anticipate that the project will begin in the early portion of September. | LIGHTING
UPGRADE |
| 7. | Abacus I.T. will be upgrading the network backbone. The work should be done early to mid-September. | NETWORK
BACKBONE |
| 8. | The PTA purchased a screen and other accessories for the stage. The installation is expected in early September. | SCREEN |

CONSENT AGENDA

<i>MOTION by Mr. Winch, second by Ms. Janowski</i> and carried by majority vote [with Ms. Curto abstaining] that the Board approve the minutes of the following meeting:	Minutes
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- August 11, 2011, Work Session
- August 11, 2011, Executive Session

**APPROVAL AGENDA
PERSONNEL**

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| 1. | <i>MOTION by Mr. Bell, second by Ms. Janowski</i> and carried by unanimous vote that the Board approve Attachment 1, 2011-2012 Substitute Roster, as recommended by the Superintendent. | Substitute
Roster |
| 2. | <i>MOTION by Mr. Bell, second by Ms. Janowski</i> and carried by unanimous vote that the Board rescind Elizabeth Corcoran’s 3/5 Media Specialist contract, effective September 1, 2011, to June 30, | Media Specialist
Contract |

2012, for a salary of \$51,145 (approved at the May 12, 2011 meeting), and replace with a full-time Media Specialist contract, effective September 1, 2011, to June 30, 2012, Step B15-13, for a salary of \$73,065, as recommended by the Superintendent.

- 3. **MOTION by Mr. Bell, second by Ms. Janowski** and carried by unanimous vote that the Board rescind Tanya Slate’s 4/5 Teacher of Music contract, effective September 1, 2011, to June 30, 2012, for a salary of \$57,912 (approved at the May 12, 2011 meeting), and replace with a full-time Teacher of Music contract, effective September 1, 2011, to June 30, 2012, Step B13, for a salary of \$72,390, as recommended by the Superintendent. **Teacher of Music Contract**

- 4. **MOTION by Mr. Bell, second by Ms. Janowski** and carried by unanimous vote that the Board approve Faye Collins to work five additional days during the summer to complete CST projects, at a daily rate of \$203.01, as recommended by the Superintendent. **Faye Collins CST Projects**

- 5. **MOTION by Mr. Bell, second by Ms. Janowski** and carried by unanimous vote that the Board approve Andrea Alfieri as a substitute teacher (criminal history check completed) as recommended by the Superintendent. **Andrea Alfieri Sub Roster**

- 6. **MOTION by Mr. Bell, second by Ms. Janowski** and carried by unanimous vote that the Board approve Claudia Burrows as a substitute aide (criminal history check completed) as recommended by the Superintendent. **Claudia Burrows Sub Roster**

**APPROVAL AGENDA
POLICY/CURRICULUM/FACILITIES**

- 1. **MOTION by Ms. Curto, second by Janowski** and carried by majority vote [with Mr. Bell opposing] that the Board approve a revision to the Student Code of Conduct, as noted in Attachment 2. **Code of Conduct**

- 2. **MOTION by Ms. Curto, second by Ms. Janowski** and carried by unanimous vote that the Board the math curriculum and its implementation plan. **Math Curriculum**

Note: Curriculum can be found on the website. The implementation plan is available in the office.

**APPROVAL AGENDA
FINANCE**

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| 1. | <p><i>MOTION by Ms. Reyes, second by Ms. Janowski</i> and carried by unanimous vote that the Board approve the following bills list:</p> <ul style="list-style-type: none"> • August 12, 2011, to August 25, 2011, in the amount of \$99,492.99. | Bills List |
| 2. | <p><i>MOTION by Ms. Reyes, second by Ms. Janowski</i> and carried by unanimous vote that the Board approve the Funds Transfer Report dated August 25, 2011, covering transfers from June 28, 2011, through June 28, 2011, as follows:</p> <ul style="list-style-type: none"> • Fund 10: \$5,000 | Funds Transfer |
| 3. | <p><i>MOTION by Ms. Reyes, second by Ms. Janowski</i> and carried by unanimous vote that the Board approve the disposal of the following computers (broken and cannot repair):</p> <ul style="list-style-type: none"> • Mac Computer: MTBOE00000609 • eMac Computer: MTBOE 00002057 • eMac Computer: MTBOE 00002052 • eMac Computer: MTBOE 00002042 • eMac Computer: MTBOE A1 002 | Computer Disposal |
| 4. | <p><i>MOTION by Ms. Reyes, second by Ms. Janowski</i> and carried by unanimous vote that the Board approve a contract with the Commission for the Blind and Visually Impaired to provide services to Student #8741717838, effective September 1, 2011, through June 30, 2012, at a cost of \$1,700.</p> | Commission for the Blind |
| 5. | <p><i>MOTION by Ms. Reyes, second by Ms. Janowski</i> and carried by unanimous vote that the Board approve Amendment 2 to the 2010-2011 IDEA Consolidated Grant to include \$47,774 on Function/Object line 100-500.</p> <p>Note: A computer glitch was found which prohibited \$47,774 to be reported on this line when the previous amendment to add carryover funds was approved by the Board.</p> | IDEA 2011 Grant Amended |
| 6. | <p><i>MOTION by Ms. Reyes, second by Ms. Janowski</i> and carried by unanimous vote that the Board Award a EUS (Extraordinary Unspecifiable Services) contract to Abacus I.T., to replace/upgrade</p> | Abacus IT |

and train the District’s Media Tech, at a cost of \$19,686.18 (travel to be invoiced separately at \$75/hour).

Other Quotes:

- TransTec, Somerville, NJ: \$27,555 (Cisco equipment)
- Hunterdon ESC: \$17,813 (Training would not be provided. Stated that District’s configuration would not work.)
- R-Squared Consultants: No response.

EXECUTIVE SESSION

1. **MOTION by Ms. Reyes, second by Mr. Bell** and carried by unanimous vote that the Board approve the following Resolution:

WHEREAS, the Board must consider matter(s) concerning personnel, the disclosure of which could constitute an unwarranted invasion of privacy; and

WHEREAS, the deliberation of such considerations may be held in private under the provisions of the Open Public Meeting Act;

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session to discuss the above-mentioned matter(s) to the exclusion of all others. Action will be taken. (8:20 p.m.)

2. **MOTION by Ms. Curto, second by Mr. Bell** and carried by unanimous vote that the Board return to Regular Session. (8:40 p.m.)

Reconvene to Public Session

PUBLIC HEARING ON SUPERINTENDENT’S CONTRACT

Mr. Uhrig outlined the terms of the Agreement with the Superintendent, then asked if anyone had any questions or comments. There were no questions or comments from the audience.

MOTION by Ms. Reyes, second by Ms. Janowski and carried by unanimous vote that the Board approve the Superintendent’s contract effective July 1, 2011, through June 30, 2016, with a 2011-12 base salary of \$124,432, as approved by the Executive County Superintendent.

Superintendent’s Contract Approved

PUBLIC PARTICIPATION

Mr. Volpe asked whether it was worth teaching children cursive writing. Mr. Kemp, Mr. Melitsky and a staff member offered views on teaching cursive writing. **Cursive Writing**

ADJOURNMENT

With no further business to discuss, the August 25, 2011, Work Session ended at 8:42 p.m. on *motion by Ms. Curto, seconded by Mr. Bell* and carried by unanimous vote.

Respectfully submitted,

Mary E. Roszkowski
SBA/Board Secretary

Karri Reyes
Vice President