

Mansfield Township Elementary School

50 Port Murray Road, Port Murray, NJ 07865

908-689-3212 Phone

Dear Parents/Guardians,

Mansfield Elementary School will continue to offer both the Before and After Care Program for children in kindergarten through 6th grade next year. Each program will be run by Mansfield staff and will provide an array of activities and homework assistance to make before school and after school enjoyable for your child.

The Before Care Program will run Monday through Friday beginning at 7:00 am. Breakfast will be offered until 8:00 am each day for an additional fee. Breakfast will include a fruit or juice; milk; and cereal, bagel, or muffin.

The After Care Program will run Monday through Friday from dismissal until 6:00 pm. Homework assistance, computers, playtime, craft projects, and snack will be provided. Parents will be expected to pick their children up no later than 6:00 pm each evening. There will be an additional charge of \$3.00 a minute for each minute you are late picking up your child. This late fee will be strictly enforced. In the event of a delayed opening or early dismissal due to inclement weather, Before and After Care will be closed. On scheduled early dismissal days the program will run from 12:35-6:00 at no additional charge if your child is registered for that day. A drop-in service will also be available at a rate of \$15 for Before Care, \$20 for After Care on regular school days, and \$30 for After Care on scheduled early dismissal days.

Applications for the Before and After Care Programs are attached, along with tuition prices for the 2010-2011 school year. There will be a \$25.00 non-refundable deposit to register each child for each program. Please make checks payable to Mansfield Township Board of Education. Please submit your deposit and application as soon as possible. Applications will also be available in the main office during the summer, and they can be downloaded from the school's website. All children planning on attending Before and After Care in September must have their paperwork and deposit submitted no later than August 1st.

Thank you for your interest. If you have any additional questions or concerns, please do not hesitate to contact us.

Sincerely,

Ms. Gilmartin – gilmartinh@mansfieldelementary.org

Ms. Richardi – richardia@mansfieldelementary.org

Tuition Rates and Deposit Information

Before School Care

<u>Days/Week</u>	<u>Monthly Tuition</u>
1	\$35.00
2	\$60.00
3	\$85.00
4	\$110.00
5	\$135.00

After School Care

<u>Days/Week</u>	<u>Monthly Tuition</u>
1	\$80.00
2	\$115.00
3	\$150.00
4	\$200.00
5	\$250.00

- **Tuition is paid one month in advance. All tuition payments must be received by the 5th, or there will be a \$25.00 late fee.**
- There is a \$25.00 non-refundable deposit due with registration.
- Payments should be made to Mansfield Township Board of Education.
- There will be a \$50.00 fee for returned checks.
- There will be a charge of \$3.00/minute for each minute a parent is late after the 6:00 pick-up time.
- Failure to pay in a timely or consistent manner will result in your child's dismissal from the program.
- Tuition includes supervision for scheduled early dismissal days. **In the event of a delayed opening or early dismissal due to inclement weather, Before and After Care will be closed.**

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Before and After Care Application
2010-2011

Student's Name: _____

Date of Birth: _____

Days Attending *Morning Care*: M T W TH F

Days Attending *After Care*: M T W TH F

Mother's Name: _____ Cell phone: _____

Place of Employment: _____ Work phone: _____

Father's Name: _____ Cell phone: _____

Place of Employment: _____ Work phone: _____

Emergency Contact: _____ Cell phone: _____

Place of Employment: _____ Work phone: _____

Additional individuals that have permission to pick up your child:

I have read and understand tuition prices, payment dates, late fees, late pick-up charges, and have enclosed my \$25.00 deposit made payable to Mansfield Township Board of Education.

Signature: _____

Date: _____